ELGIN TOWN COUNCIL
TOWN OF ELGIN, SC.
Mayor Melissa Emmons
Mayor Pro Tem Brad Hanley
Council Member Dana Sloan
Council Member Cristy Bradley
Council Member Brandy Bradley

ELGIN TOWN COUNCIL MEETING
MINUTES FOR NOVEMBER 3, 2026

CALL TO ORDER
The monthly meeting of the Elgin Town Council was held on Tuesday, November 3, 2026, at 6:00 pm, with Mayor Melissa Emmons presiding.

ROLL CALL
Present were Mayor Melissa Emmons, Mayor Pro Tem Brad Hanley, Councilwoman Brandy Bradley, Chief Alan Anders, Lt. Chris DeLong, Jamie Parker, Town Clerk, and John Wells, Town Attorney.
Councilwoman Cristy Bradley was absent.

INVOCATION
Councilwoman Brandy Bradley gave the invocation.

PLEDGE OF ALLEGIANCE
Mayor Pro Tem Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF OCTOBER 6, 2026, MEETING MINUTES
Councilwoman Dana Sloan recused herself due to being absent for the previous meeting. A motion to approve the minutes for October 6, 2026, was made by Councilwoman Brandy Bradley, 2nd by Mayor Pro Tem Brad Hanley, with a unanimous vote from Council.

PRESENTATION

PUBLIC FORUM

ADOPTION OF AGENDA
A motion to adopt the agenda was made by Mayor Pro Tem Brad Hanley, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS – OCTOBER 2026

In Town

Temporary

CHARITY EVENT REQUEST APPLICATIONS – OCTOBER 2026
Salem United Methodist Church

COMPLAINTS - OCTOBER 2026

PUBLIC HEARING

OLD BUSINESS

1. Community Center Monthly Report – the monthly report for October 2026 was provided to Council.
2. FOIA Form and Fee Schedule – 1st reading for FOIA Ordinance/Fee Schedule/Letter Templates-motion to approve was made by Councilwoman Brandy Bradley, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council.
3. Cantey, Tiller, Pierce & Green Engagement Letter-motion to authorize Mayor Melissa Emmons to sign the contract with Cantey, Tiller, Pierce & Green was made by Councilwoman Dana Sloan, 2nd by Councilwoman Brandy Bradley, with a unanimous vote from Council.

4. Representation Agreement – Morgan Law Firm, LLC-motion to authorize Mayor Melissa Emmons to sign the contract with Morgan Law Firm, LLC was made by Mayor Pro Tem Brad Hanley, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council.

NEW BUSINESS

1. Chief Anders – Update
    a. Halloween went great around town. Pine Forest was packed like every year.
    b. Officer Marcus Pressley was awarded Chief's Life-Saving Award due to his quick response on October 26th where Officer Pressley responded to a possible suicide attempt and assisted in saving a life.
2. Re-Commissioning Tracy Hellman (Planning & Zoning)-motion to approve the re-commissioning of Tracy Hellman was made by Councilwoman Dana Sloan, 2nd by Councilwoman Brandy Bradley, with a unanimous vote from Council.
3. Proclamation – World Pancreatic Cancer Day-motion to approve November 19, 2026, as World Pancreatic Cancer Day was made by Councilwoman Brandy Bradley, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council.

COUNCIL BRIEFING

Council Member Dana Sloan: No Report
Council Member Brandy Bradley: shared that her heart goes out to those with Pancreatic Cancer and stated that she recently donated hair from her latest haircut to be used to make wigs for kids.
Council Member Cristy Bradley: Absent
Council Member Brad Hanley: No Report
Mayor Melissa Emmons: No Report
Attorney John Wells: No Report

EXECUTIVE SESSION

A motion to enter Executive Session at 6:39 pm was made by Mayor Pro Tem Brad Hanley, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council. Council invited Chief Alan Anders, Lt Chris DeLong and John Wells, Attorney into the executive session. The purpose of the executive session was to discuss a contractual matter of the Elgin Police Department.

A motion to exit Executive Session and enter back into regular session was made at 6:55 pm by Councilwoman Brandy Bradley, 2nd by Mayor Pro Tem Brad Hanley, with a unanimous vote from Council. No vote was necessary.

ADJOURNMENT

A motion to adjourn the meeting was made by Mayor Pro Tem, Brad Hanley, at 6:56 pm, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council. Our next regular meeting is scheduled for Tuesday, December 1, 2026, at 6:00 pm.

Minutes submitted by Jamie Parker/ Mayor Melissa Emmons.