



Fee Schedule

FREEDOM OF INFORMATION REQUEST FOR PUBLIC RECORDS

FOIA Activity	Associated Charges	# of Units	Subtotal Cost
<u>Search/Retrieval Time</u>			
• First 30 minutes	\$15.00		
• Every additional 30 minutes	\$25.00 per every 30 minutes		
<u>Black & White Copies</u>			
Size 8½" x 11" and or legal			
• First 50 pages	20¢ per page		
• Each additional page	15¢ per page		
Size 11" x 17"	15¢ per page		
<u>Color Copies</u>	25¢ per page		
<u>Accident Report</u>			
• Each copy	\$5.00 each		
<u>Incident Report</u>			
• Each additional copy	\$1.00 each		
<u>Standard Maps/Plots</u>			
• Up to 11"x17" size	.50¢ per copy		
• Anything over 11" x 17"	\$10.00 per copy		
		Total Cost	

FOIA Requesting Party: _____

Date and Amount of Deposit (if applicable) _____

Town Department/Division: _____

Town Staff Receiving Payment: _____

Date/Payment Amount: _____