

**APPLICATION FOR SIGN PERMIT  
ELGIN, SOUTH CAROLINA**

**INSTRUCTIONS:** APPLICATION MUST BE COMPLETED IN FULL, AND MUST BE ACCOMPANIED BY \$30.00 PERMIT FEE. COMPLETION OF APPLICATION DOES NOT CONSTITUTE APPROVAL OR AUTHORIZATION FOR THE WORK DESCRIBED. THE PERMIT FOR THIS WORK WILL BE BASED UPON APPROVAL OF THIS APPLICATION BY THE ZONING ADMINISTRATOR. THE APPLICATION WILL BE APPROVED OR DENIED WITHIN THREE WORKING DAYS AFTER FILING.

NAME OF APPLICANT \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

NAME OF PROPERTY OWNER WHERE SIGN IS TO BE LOCATED \_\_\_\_\_

\_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

NAME OF CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

LINEAR STREET FRONTAGE AND USE OF PROPERTY ON WHICH SIGN IS TO BE LOCATED \_\_\_\_\_ feet street frontage \_\_\_\_\_ use.

TAX MAP NUMBER \_\_\_\_\_ PRESENT ZONING \_\_\_\_\_

NATURE OF WORK: ( ) NEW CONSTRUCTION ( ) ALTERATION ( ) REPAIR

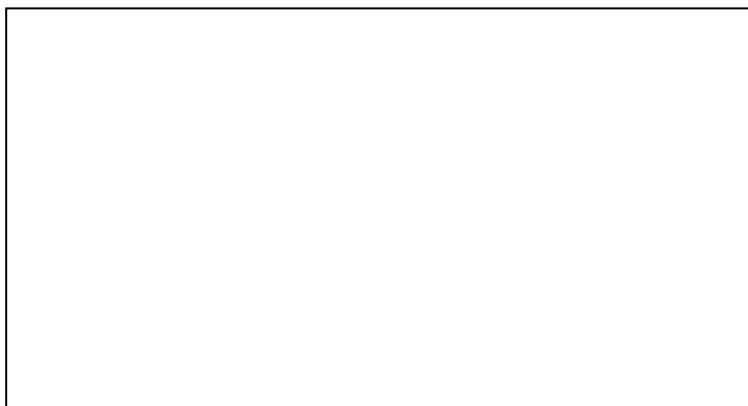
TYPE OF SIGN (check)	Area of <u>Sign Face</u>	Estimated <u>Cost</u>	Type of <u>Lighting</u>
( ) Free-standing	_____	_____	_____
( ) Canopy	_____	_____	_____
( ) Wall or Flat	_____	_____	_____
( ) Projecting	_____	_____	_____
( ) Marquee	_____	_____	_____
( ) Roof	_____	_____	_____
( ) Temporary	_____	_____	_____

NUMBER AND TYPE OF EXISTING SIGNS ON PROPERTY \_\_\_\_\_

SITE PLAN: SHOW  
STREETS AND LOT  
DIMENSIONS WITH  
SIGN LOCATION AND  
DISTANCE TO ALL  
LOT LINES.



SIGN DRAWING: SHOW  
DIMENSIONS,  
SIGN FACE AREA,  
AND HEIGHT OF  
PROPOSED SIGN(S).



THE ABOVE STATEMENTS AND ACCOMPANYING MATERIAL ARE COMPLETE  
AND ACCURATE.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

FOR OFFICE USE

RECEIVED \_\_\_\_\_ DATE \_\_\_\_\_

RECEIVED \$30.00 PERMIT FEE Yes \_\_\_\_\_ No \_\_\_\_\_

MINIMUM SETBACK REQUIRED \_\_\_\_\_ feet

MAXIMUM SIZE ALLOWED \_\_\_\_\_ square feet

MAXIMUM HEIGHT ALLOWED \_\_\_\_\_ feet

Actions \_\_\_\_\_ APPROVE \_\_\_\_\_ DENY \_\_\_\_\_

Basis of Findings: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date